

Rules for Allotment of Garages

- 1 The car garages G-1 to G-31, are meant for type III licensees in possession of a car.
- 2 Rent will be charged as per rates determined by the Institute.
- 3 The seniority for allotment of the type III garages will be based upon the date of application for allotment of a garage subject to the applicant possessing a car on the date of application for a garage. Applications from licensees not in possession of a car shall not be accepted.
- 4 Application for allotment of the above garages is to be made on a prescribed form to the Chairman HAC-I, along-with supporting documents as mentioned in the form.
- 5 Two seniority lists are to be maintained. The first one (henceforth referred to as the ACTIVE LIST) shall contain the names of licensees who have been allotted a garage but not in accordance with their first preference as mentioned in the application form. The order of seniority in the ACTIVE LIST shall be based upon the date a licensee first acquires a garage. The second list (henceforth referred to as the WAITING LIST) shall contain the names of licensees who satisfy conditions laid out in clause 3 but have as yet not been allotted a garage.
- 6 Whenever a garage falls vacant it will be allotted to licensees listed in the ACTIVE LIST in order of their seniority and keeping their preferences in view. The resultant garage that finally becomes available after the reshuffle amongst those on the Active List is completed will be floated for allotment to licensees in the WAITING LIST.
- 7 In case the licensee of a garage disposes of or is no longer in possession of the specific car mentioned in the prescribed form, it will be incumbent upon the licensee to inform the Chairman HAC-I, about the date on which the licensee ceased to be in possession of the specific car in question as well as the tentative date of acquiring another car if the licensee intends to do so. In case the licensee does not intend to acquire another car the garage has to be returned to the custody of the Institute under intimation of HAC-I. However in case the licensee intends to acquire another car the licensee can retain the garage for another three months but must submit copies of documents in support of the acquisition of the new car within this period. Failing which the garage must in any case be handed back to the Institute with intimation to HAC-I.
- 8 Requests for mutual transfers of garages between licensees will not be considered.

Location of Garages

G-01 to G-11	Near old Type-III slope (Houses 3001-3018 and 301-340)	
No Garage	Near H.No. 3019-3026 and 341-348	1 st lane
G-12 to G-14	Near H.No. 3027-3034 and 349-356	2 nd lane
G-15 to G-17	Near H.No. 3035-3042 and 357-364	3 rd lane
G-18 to G-20	Near H.No. 3043-3050 and 365-372	4 th lane
G-21 to G-23	Near H.No. 3051-3058 and 373-380	5 th lane
G-24 to G-27	Near H.No. 3059-3066 and 381-388	6 th lane
G-28 to G-31	Near H.No. 3067-3074 and 389-396	7 th lane