

**INDIAN INSTITUTE OF TECHNOLOGY KANPUR**  
**ACADEMIC SECTION**

**No. A(P)/Convo/20 11/IITK**

**May 18, 2011**

**Prof. Sanjay Mittal**  
**Dean, Academic Affairs**

**NOTIFICATION**

As you are aware, the Convocation-2011 of the Institute will be held in the Community Hall (Auditorium) on 28<sup>th</sup> May, 2011 Saturday at 14:30 hours. **Dr. P Balaram, Director, IISc, Bangalore** has kindly consented to be the Chief Guest. A full scale **REHEARSAL** of the function will be held in Auditorium on Friday the 27<sup>th</sup> May, 2011 at 13:30 hours. The Senators, who intend to participate in the Academic procession and all Department/Programme Heads, are requested to participate in the rehearsal. The degree recipients are requested to report in the Auditorium at 13:00 hours in order to confirm their participation in the rehearsal at 13:30 hours on May 27, 2011. The Senators, all Heads and the degree recipients are requested to be present for the rehearsal at 13:15 hours **SHARP**.

**In case the graduating students do not participate in the rehearsal, I am afraid, it may not be possible for us to entertain requests for inclusion of their name for receiving the degree in person.**

The Degree recipients may please ensure that they have obtained and submitted to this office a **NO DUES Certificate** from all Sections concerned. Unless a clearance to this effect is produced, it will not be possible to allow them to receive the degree in person.

The **Convocation Gowns** (along with the **Invitation Cards**) will be made available free of charge. However, there is a nominal **refundable deposit (Rs.1000/- Caution Money)** needed for the same for the graduating students.

**DISTRIBUTION OF GOWNS TO THE STUDENTS**

Venue: L-7, Date: 27 / 05 / 2011, Time: 08:30 hours to 12:45 hours and

Venue: L-7, Date: 27 / 05 / 2011, Time: 16:00 hours to 19:00 hours

**COLLECTION OF GOWNS FROM THE STUDENTS**

Venue: L-7, Date: 28 / 05 / 2011, Time: From 19:00 hours to 21:00 and

Venue: L-7, Date: 29 / 05 / 2011, Time: From 09:30 hours to 12:30 hours

The gowns will be issued to the Senators and Heads on May 28, 2011 at 13:30 hours in the green room of the auditorium.

  
**(Sanjay Mittal)**

**CC:**

1. Director
2. Dy. Director
3. DOSA, DRPG, DOFA, DORD
4. All Heads of Department / Programme
5. Registrar
6. Chairman, SPGC/SUGC
7. Dr. Satyaki Roy, Convener, Audio System
8. Mr. R P Mishra, in-charge, LHC , to make L-7 available for distribution/collection of the gowns on May 27, 28 & 29; 2011 AND to make L-16 and L-17 available for web cast of the convocation on May 27 &28, 2011.
9. Notice Boards of all Halls of Residences
10. Assistant Registrar (Academic) to coordinate with the Gown supplier.
11. All Members of Convocation Committee / Sub-committees
12. President Student Gymkhana
13. All Notice Boards