

Indian Institute of Technology, Kanpur
Academic Section
Mid/End Semester Examinations
Guidelines for Students

- (i) Carry your institute identity card to the examination hall;
- (ii) Report to the examination hall at least 10 minutes before the start of the examination;
- (iii) Do not carry any unauthorized material to the examination hall;
- (iv) During examinations, adoption of unfair means; communicating with and/or disturbing fellow students; unbecoming conduct and similar other undesirable activities shall constitute violation of the Code of Conduct of students.
- (v) Violation of the Code of Conduct by any student shall invite disciplinary action and may merit punishment, such as being debarred from examination, withholding of grades, withholding of degree, cancellation of registration and even dismissal from the Institute.
- (vi) Do not indulge in any unfair means while you are permitted to use toilet during the examination. If you are found using unfair means while using toilets, LHC staff may report the matter to concerned Instructor In-charge.
- (vii) The Instructor-in-Charge of a course shall have the power to debar a student from the examination in which the student is detected to be using unfair means or involved in any other misconduct. Instructor in-charge may award F grade and/or refer cases of such students to SSAC for disciplinary action.
- (vii) Students are NOT permitted to carry mobile phones or any other electronic gadget (except for special body aids, such as hearing aid etc. or calculator, as allowed by the Instructor In-charge) inside the examination hall. If by mistake you bring any electronic gadget (including mobile phone) to the examination hall it must be placed in switched off mode in the front of the examination hall, at your own risk. If you are found in possession of any unauthorized electronic gadget during the examination, it will amount to using unfair means and disciplinary action, as decided by the Instructor In-charge and/or SSAC, may be initiated against you.
- (viii) Physically Challenged student, on requesting Instructor In charge, may be provided extra time (up to one third of the total duration of the examination) to write the examination.

Note: There is a possibility that some of you may not have the institute identity card (lost/stolen/damaged/etc.). You are advised to get your identity card from DoSA office, if it is lost/stolen/damaged/etc.

The above guidelines can be seen at doaa website:

http://www.iitk.ac.in/doaaold/DOAA/Guidelines_for_Student_during_Examinations.pdf