

INDIAN INSTITUTE OF TECHNOLOGY KANPUR, KANPUR
ACADEMIC SECTION

March 31, 2016

To,
The All HoDs
IIT, Kanpur


In a Senate meeting held on April 30, 2015 a proposal from the SPGC regarding setting up of a doctoral monitoring committee for each PhD student was accepted. As per the proposal the following recommendations needs to be implemented for all PhD students joining the PhD programme on or after July 2015:

- (1) Doctoral mentoring/monitoring committee will have two members besides the supervisor(s).
- (2) Departments/IDPs may decide whether the committee has to be formed before or immediately after the comprehensive exam. The Dept/IDP will have the option to induct one external member from outside the Dept./IDP.
- (3) The committee will meet once in a semester. It will monitor student's performance in courses, comprehensive exam and progress in thesis.
- (4) This committee will replace peer review committee and will also serve the purpose of recommending extension of programme/financial support.

It is requested that the report of the committee be reviewed by the DPGC of the department and sent to PG office for placement in the concerned students' file at the end of every semester. A suggested format of the report is enclosed for your consideration. You are requested to share this information with the colleagues in the department and ensure its implementation at the earliest.

Thank you

Sincerely,


31-03-17
(Neeraj Misra)
Dean, Academic Affairs

Copy to: All DPGC Conveners

Doctoral Mentoring/Monitoring Committee Report

Name of the Student: _____ Roll No. _____

Department/IDP: _____

Thesis Supervisor(s): _____

Members of Committee: _____

Date of Meeting: _____

Present status of the Thesis:

Whether the work done in the last semester /
since the last committee meeting is satisfactory or not:

Bottlenecks and Difficulties which need attention:

Suggestion, if any, to speed up the progress:

Recommendations:

Signature of committee members: _____

This report must be reviewed by the DPGC convener of the department before sending it to PG office. If necessary, please initiate action on the report.