

PhD Thesis Submission Procedure

1. The thesis supervisor sends soft copy (PDF) of the [list of thesis examiners](#) (with institutional affiliation and contact details including the phone number), duly signed by DPGC and Head of the Department, to the PG Section, DOAA Office, at the email ids given below:

phd1@iitk.ac.in (for PHY, CHM, MTH, HSS, BSBE, CGS)

phd2@iitk.ac.in (for all other departments/IDPs)

2. The student submits the pre-submission draft of the thesis in a soft copy (PDF) to the Thesis Processing Cell (TPC) (email: ppd_doaa@iitk.ac.in) with a copy to the Supervisor for Similarity Check and Formatting Check, along with the filled in Thesis Processing Form available at <http://www.iitk.ac.in/doaa/data/processing-form.docx>.
3. The student uploads a soft copy of the thesis (PDF), signed declaration form (PDF; See Page 14 of Thesis Preparation Guidelines), **Synopsis (PDF)**, and Thesis Processing Form (PDF) generated by the TPC and duly signed by the student and the supervisor:

Link to upload: <https://oag.iitk.ac.in/studoaiitk>

Important Notes:

- a) The size of the soft copy the thesis (PDF) should preferably not exceed 12 MB.
- b) TPC requires at least 2 working days to generate Similarity Report and Formatting Report.
- c) For Thesis Preparation Guidelines, visit:
<http://www.iitk.ac.in/doaa/data/thesisguide.pdf>
- d) For details on Thesis Processing Cell, visit:
<http://www.iitk.ac.in/doaa/tpc>
- e) For any queries on thesis processing, contact the email ids under Point 1.

Dean, Academic Affairs

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