



INDIAN INSTITUTE OF TECHNOLOGY KANPUR

Prime Minister's Research Fellowship

Request for payment for Direct Purchase of Consumables/LTAS/Non-consumables up to Rs. 25,000 from Contingency / Research Grant

Name of the Student		Department	
Roll number	Email	Mobile	
Name of the Supervisor			
Date of Joining PMRF			
Name and address of the supplier to whom payment is to be made			
Suppliers' Bank details Bank * in case of Bank details are not available in the Invoice	Bank Name & Address		
	Account Holder's Name		
	IFS Code		
	Bank Account No.		

Details of bills claimed for payments:

Sl. No.	Invoice/ Bill no.	Date	Stock- Register Page No.	Goods purchased	Amount (Rs.)
1.					
2.					
3.					
4.					
5.					
Total: (Rs.)					

I am personally satisfied that the goods purchased are of requisite quality and specification and have been purchased from a reliable supplier at reasonable price. (As per rule no. 154 of GFR 2017).

	Forwarded	Forwarded
Signature of Student	Signature of Supervisor	HoD

For Office Use

	Voucher No. & Dt:	
Assistant/ Supdt.	SE No. & Dt	Joint Registrar (F&A)

Note: As per the existing Rules, individual cash purchase/ payment can be made up to the value of Rs. 25000/- only.