

DESIGN PROGRAMME

Minutes of the Meeting

A DPGC meeting was held on Tuesday, 7th February, 2017 in the Design Programme.

Members present: Profs. D.P Mishra, J.Ramkumar, K.Patil (Convener)
Mr. Saurabh Tewari, Ms. Swati Mittal (Student Representatives)

Regrets : Prof. S. Bhattacharya, V.Namboodiri

Minutes of the meeting held on 25th January, 2017 were confirmed.

Agenda item 1: Norms for the formation of Doctoral Advisory Committee for Ph.D students

The constitution of the Doctoral Advisory Committee was deliberated upon, and the following requirements were proposed by the members

- a- Thesis Supervisor will constitute the DAC with one member from within the Design Programme and one external member from outside the Programme. This is a minimal requirement.
- b- It is recommended that the DAC should be constituted when the student gives his/her Comprehensive. However, it is mandatory that the DAC is constituted before SOTA.
- c- The student should present his/her work to the Committee and also submit a report of the progress of the work to the Design Programme Office for records.
- d- The thesis supervisors of all students admitted to the Programme in 2015 are requested to constitute this committee by 8th April'2017. The same will be forwarded by the DPGC to the DOAA office.

Agenda item 2: Norms for use of tutors for grading purposes during the conduct of the courses by Instructors

The proposal for use of TAs for grading was discussed in detail. It was observed that this proposal was not applicable to the Design Programme in its current form, as we neither have core courses with a student size of more than 100 nor UG courses. But, it was suggested that the Programme should request SPGC to modify this proposal to include smaller PG courses of IDPs. This recommendation is not made with the original objective of assisting faculty in evaluations, but instead, to give an opportunity to Doctoral students to gain hands-on experience in class rooms. Student representatives strongly supported this proposal.

Agenda item 3: Finalization of book-list

Ms. Swati Mittal and Mr. Saurabh Tewari presented the book list for the Programme Library. Their efforts in making this list were appreciated and some changes were also recommended. The Head of the Programme was requested to allot 15,000/- for printing and binding books and 40,000 for purchase of new books. The students were also implored to make a data repository of documentaries and online design material.

Agenda item 4: Drafting of admission flyer/ advertisement for DP PhD and M. Des. admissions

In the absence of sufficient material, this item was deferred.

Agenda item 5: Thesis supervision for the 2016-17 batch

The members deliberated on the procedure for selection of thesis supervisors for the Masters students. Interdisciplinary nature of design requires students to be exposed to a wide spectrum of domains. Our students have the advantage of learning from a range of expertise drawn from

multiple departments. However, lack of exposure to all faculty members of the Programme during the first semester inhibits the exposure of our students. Therefore, it was decided that

a- all faculty members should be urged to attend the meeting on Thursday, 9th March, 2017 with students to discuss their research areas

b- to expose students to the range of expertise available in the Programme, it is mandatory for all first year students to meet at least (any) four faculty members before selecting their supervisor.

c- students should be urged to write a synopsis of minimum 100 words on their research area/ problem before seeking an appointment with the faculty members. It is hoped that this practice will assist students in understanding their own research interests and also aid the faculty during the discussions.

d- students should be encouraged to take co-guides. This will broaden the scope of the design problems addressed in the thesis and will further strengthen our interdisciplinary pedagogy.

Agenda item 6: Update on award of an additional M. Des. degree to PhD students along with their PhD degrees at the time of graduation for Undergraduates directly induced into the PhD program.

DPGC convener informed the members that a proposal for award of an additional M. Des. degree to PhD students along with their PhD degrees will be moved by the Programme to SPGC and later to the Senate for approval.

Thanking you

with sincere regards

Koumudi Patil
Convener, DPGC
Design Programme

Agenda 1

Thesis supervisor

One with the Programme/IDP

One outside IDP

At the time of comprehensive is recommended, mandatory at SOTA

Report besides presentation is a must.

Approval by DPGC

mandatory to be completed before registration

Deadline- 8th April

Agenda 2

Suggestion to SPGC - speak to rest of IDPs

For experience not for assistance to faculty.

Agenda 3

revisions suggested-

15,000- photocopying

40,000- new purchase

Agenda 4

Drafting of admission flyer/ advertisement for DP PhD and M. Des.

admissions

defer for next meeting

Agenda 5

Thesis supervision for the 2016-17 batch.

4 signatures of from faculty you have met. and signature of the guide whom you mutually selected.

Outline of the thesis- synopsis- 100 words

awareness of all faculty members

maximum three cap

next year we keep 2 students.

encouraged to co-guide