



INDIAN INSTITUTE OF TECHNOLOGY KANPUR
CENTRAL STORES & PURCHASE SECTION

No: S&P/2017/...127A
1st Mar 2017

OFFICE MEMORANDUM

Subject: Regarding closing of accounts for the financial year 2016-17.

Ref.: Circular No. IITK/AA/FBC/2016-17 dated 21st February, 2017.

With reference to Circular cited above all departments/sections/units are requested to please follow the below mentioned dates strictly with regard to procurement of materials and services:-

1. Two Bid System

(a) Last date for opening of Technical bids : 07th Mar 2017.

(b) Last date for opening of Financial bids : 10th Mar 2017.

2. Single Bid System

(a) Last date for opening of bids : 10th Mar 2017.

3. Last date for receipt of complete purchase indent duly approved by the competent authority : 17th Mar 2017.

4. Submission of pending Inspection reports in order to complete the Pending files : 15th Mar 2017.

Since related purchase orders need to be issued on or before 31st Mar 2017, all departments/sections/units are requested to kindly adhere to the above deadline dates strictly.

We look forward to cooperation of all in ensuring accurate and timely closing of FY 2016-17 accounts.


1/3/17

(Manindra Agrawal)
Deputy Director

To: nonstudents@lists.iitk.ac.in

