



INDIAN INSTITUTE OF TECHNOLOGY KANPUR

Approval of Purchase Committee (For Purchases between Rs.25000/- to Rs.250000/-) Details of the product to be purchased

Budget head (Tick one)	1. Non-Consumable <input type="checkbox"/>	3. Consumable <input type="checkbox"/>	
	2. Limited Time Asset <input type="checkbox"/>	4. Services <input type="checkbox"/>	
Name of item			
Estimated Cost (approx.) *			
Disbursement AC Details			

***Above estimated cost is based on the last purchase price/informal market survey for the said item/similar item.**

The following purchase committee may kindly be approved:

1. _____
2. _____
3. _____

Signature of the Indenter

Name: _____

Department: _____

Approved
HOD

Note: As per DFPRs-2022:

- Members must be Faculty and /or Group A officers nominated by HOD.
- None of the members should report to each other.