

**INDIAN INSTITUTE OF TECHNOLOGY KANPUR**  
**INSTITUTE WORKS DEPARTMENT**  
**DIVISION-II**

Enquiry No.: IWD/DIV-II/2021/362

Dated: 20/07/2021

To

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Dear Sir(s),

The quotations under sealed covers are invited for the "**Some minor repair of Godrej chair in Auditorium Hall.**" detailed overleaf, so as to reach this office by 12.30 PM on 28.07.2021 and shall be opened on the same day after 03.30 PM in the presence of the representative of the quotations who wish to be present.

1. The quotations should be enclosed in a properly sealed envelope address to the Executive Engineer, Institute Works Department, Div-II, Indian Institute of Technology, PO IIT Kanpur - 208016. Enquiry no. and the due date should invariable be given on the envelope.
2. The rates quoted should be F.O.R. Kanpur and Free Delivery including loading, carting, unloading at IWD, Division office, IIT Kanpur or any other place in IIT Campus and stacking as directed in go downs.
3. The rates offered should be inclusive of erection cum dismantling charges.
4. The delivery period is within the date of supply order.
5. The Institute has right to reject all or any of the quotations and to split up the requirement or relax any or all of the above conditions without assigning any reason.
6. The quotations shall remain open for acceptance for four weeks from the date of opening.
7. A penalty @1% shall be charged if the supply is delayed.
8. Registration Certificate of GST No.



(Tarun Gautam)

Superintending Engineer

- Copy to: - 1. Notice Board.  
2. Institute web site for up loading the quotation.