**INDIAN INSTITUTE OF TECHNOLOGY, KANPUR**

 **Dean of Students’ Affairs Office**

**EXCESS FEE REFUND FORM**

|  |  |  |  |
| --- | --- | --- | --- |
| Academic Year |  | Semester (Odd/Even/Summer) |  |
| Student Name (Mr./Ms.)  |  | Room No./Hall No.  |  |
| Department:  |   | Programme  |    |
| Roll Number: (Dual Degree Student Please write both Roll No.,  |    | Category (GN/OBC/SC/ST /Ph / FN / EWS)  |     (Which category you belong)   |
| Email Id  |   | Alternate email id  |   |
| Mobile No.  |   |   |   |
| TSA Bank Account No. Write you’re a/c no which is given in IITK Account section.  |     | IFSC Code:  Branch Name:  |   |

**(A) Payment Details**: (Filled by the student)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Fees Paid by Student** **Amount (Rs.)**  | **Net Banking/ NEFT /** **Deposit in Institute** **Account**  | **Actual Fees** **Amount** **(Rs.)**  | **Amount to be refunded** **(Rs.)**  | **Dated:** **Enclosed the copy of payment**  |
| 1  |  |   |  |  |
| 2  |  |   |  |  |

|  |  |
| --- | --- |
| **(B) Provide the following if Fees waiver claimed.** | (Provide Father’s Income Proof, Mother Income Proof , and Self income if any |
| **Aadhar Number**  | **Parents names as per DOAA record**  | **Income In (Rs.)**  | **Copy of Income Proof. (ITR Income Certificate)** |
| 1  |   |   |   |
| 2  |   |   |   |
| **Note: Please attached fees receipts, ITR/income proof, and any other related documents.**  |
| I hereby undertake that the information filled in column B above is correct to the best of my knowledge and I am eligible for fees waiver/refund. I shall be fully responsible for any discrepancies if arises in future.   **Sign. ( ) Name:**  |
|   |

**For DOSA office Use Only**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Excess Fee Details In which head  | Parent Total Income  | Fees Paid (Rs.)  | Fees Refund (Rs.) Head of Fees refund  | Nature of payment  |
|   |   |   |   |    |
| **Checked by**  | **Dated**  | **Verified by**  | **Dated**  |  |

**AR/DR, Students’ Affairs**