



Hall of Residence VIII

Indian Institute of Technology, Kanpur



Minutes of the 5th Open HEC Meeting

The meeting was convened in the TV room on 09th December, 2017 at 17:15 HRS and was chaired by the Warden-in-charge. The meeting was adjourned at 19:23 HRS. The attendance is attached.

The agendas are as follows:

A. Ratification of the minutes of the 4th OHECM- The fine structure for late payment of mess bill will remain the same as previous; as the percentage fine on one hand with a change per week will not be able to solve the problem that arises while accounting and will be too harsh on the students on the other hand.

B. Distribution of certificate of appreciation to the previous HEC members and farewell to Dr. Priyanka Ghosh- The certificate of appreciation were distributed among the present ex-HEC members in the presence of our three ex- Wardens; also the last of the three ex-Wardens, Dr. Priyanka Ghosh was given a small farewell gift as a token of respect by the current HEC..

C. Agendas of Saurav Bhattacharjee:

1) 15th August Special Lunch cost and proposal to have special-bifurcated dinner on thursday dinner- The agendor started with requesting the ex Mess Warden to highlight/brief the issue for the new wardens so that it can be carried over. After the ex Mess Warden's clear briefing, the current Wardens decided to dissolve the investigation committee constituted earlier by the ex Mess Warden and advised the mess secretary to re-circulate all possible details regarding 15th August special lunch (consumption, items and expenditure) among the residents and to wait for 7 days sharp. If any or some resident(s) come forward with some pinpointed flaw, then only the details will further be investigated and examined; otherwise this issue will be put to rest considering the same to be resolved. For the second part of this agenda, the ex-mess secretary informed the house about the probable existence of some ordinance which was shown by some resident when the same issue was discussed in an open house last year which says that non-veg food items can not be included in basic items. The house and the Wardens advised the Mess Secretary and mess committee to go for an RTI to have this information from an authenticated source and then to go ahead as per the rules and regulations.

- 2) Electricity related issues and recent updates-** The agendor, currently President of Hall 8, informed the house about the recent developments regarding this issue wherein the current update of the LED installation (06.11.2017 onwards the installation of LED is going to be started; the lights have already been installed in all the blocks except the individual rooms).
- 3) Canteen related updates and recent developments-** The house was informed about the show cause sent to the canteen owner from the estate office on the basis of the 1st set of complaints sent to them from the hall. The ex-canteen secretary advised the acting canteen secretary to first check if there is any complaint register in the canteen; if not, then that itself is a violation of the contract/tender rules. And in case a complaint register is there, then all the complaints have to be attached in that.
- 4) Rules for self room and regarding guest room fines-** The Wardens, after much discussion, advised the following:
1. The concerned resident has to take permission to make anyone stay in his room before 5 p.m. (17:00 HRS) on that very day from the Warden after informing him/them. Only if the situation is emergency i.e. if the parents or any close relative comes at odd times or if there is any dire need which is felt true, the resident can very well call the wardens.
 2. Regarding guest room fines, the fines will be implemented strictly as it is scripted in the rules; and for residents who have their guests leaving in the night itself, one locked box with an overhead opening will be kept so that the key of the guest room can be dropped into that which the next morning will be collected by the on-duty hall office staff.
- 5) How to spend the left amount in the previous DCF allocation under electricity head judiciously?-** The President informed the house about the proposal for DCF 2017-18 that is already sent to the DoSA office and for the best course of expenditure of the amount left under the electricity head of the previous DCF (FY 2017-18) i.e. Rs. 92,722 one letter has been forwarded to the S.E. and E.E. (Electrical), IwD through DoSA for installing power saving measures that will ensure better safety and security of the residents. The house, after being informed about the various possible courses of spending the aforementioned amount, decided to go the following first:
- Cost feasibility of a solar geyser system (like that of Hall 10)
 - LED lights for mess garden
- 6) Fundraising for workers:** The Wardens and the house strongly nodded that the fundraising can be done once yearly so that all the hostel workers can be gifted something as a token of their year-long effort to ensure smooth functioning of the hall. The Wardens also advised the HEC to form an Annual Fundraising Committee which can take care of this issue properly.

7) Giving certificate of appreciation to Election officers, Hall office and mess staff-

The house in this issue voted YES for the election officers as they are also students doing an extracurricular duty for the hostel voluntarily; and as gifts are being given to all the hall workers, there is no such need to give any certificate to the said staff from the HEC's part.

D. Agendas of Satya Gopal Dinda:

1) Formation of Green Awareness Task Force- The Wardens advised the agendor, after his explanation about the need of such a team of residents from within the hostel, to form a committee which will take this task seriously.

2) Visitors' Lounge in Hall 8- The agendor explained that by using the word 'Lounge', he did not want to mean anything special which involves some sort of new construction. What he meant to say was a seating space outside the hall office and provision of a ceiling fan over there wherein whoever comes to the hall office with some work or for any other tasks, may sit over there for a moment or so. The President informed him that in the DCF proposal, this item is already included and a provision for a ceiling fan will be soon implemented.

E. Any other issue with the permission of the chair-

1. Fine structure for late payment of mess bill:

The house, after much deliberation, finalized that irrespective of the difficulty in accounting as informed multiple times by the hall office staff, the fine structure for the mess bill will remain the same as is existing now. The percentage fine system does not make much sense even though it is there in some of the hostels.

2. Location for Dog Feeding Zone:

The President and the Warden-in-charge informed the house about the situation and the need for a proper dog feeding zone (and also the trouble to implement the same in one of the zones designated by DoSA felt by IwD as it is situated at the frontside of the hostel connecting the antaragni and techkriti grounds) to get rid of the nuisance created by the strays in search of food. The house, after an at-length discussion of the concern, decided that a letter will be sent to Hall-11 asking for their co-operation in case the abandoned security room just outside the backgate of hall 8 can be used for that purpose or not.

3. Survey regarding Hall day:

The Wardens advised first to have a survey among the HEC members and then to go ahead with a survey among the residents because if all the HEC members do not agree to the idea of having a hall day, there will be no point as there has to be sufficient involvement to make that kind of a celebration flawless from the point of views of arrangement and accounts both.

4. Increasing fee of the Washermen:

The Wardens and two GBM informed the house that this is not under the HEC's purview but under the Estate Office's. If the washermen want their fee to be increased, they have to go to the Estate office asking for the same. While deciding it was also discovered that not all the washermen takes the similar amount!



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Annexure for attendance:

Serial No.	Name	Designation
1	Dr. A.V. Ravishankar Sharma	Warden-in-charge
2	Dr. Suparno Mukhopadhyay	Maintenance Warden
3	Saurav Bhattacharjee	President
4	Dipanjan Dey	Mess Secretary
5	Raghavendra Naidu	Computer and TV room Secretary
6	M Manoj Kumar	Sports Secretary
7	Rintu Bhaskar	Acting Canteen Secretary
8	Prem Anand Murugan	Maintenance Secretary
9	Rahul Ramanujam	Accounts Secretary
10	Ashwani Sengar	Cultural Secretary
11	M Balasundaram	Reading room Secretary
12	Arunava Sengupta	GBM
13	Saikat Nil Chakraborty	GBM
14	K Kishore Kumar	GBM
15	Satya Gopal Dinda	GBM

The Gardening Secretary missed the meeting without any prior information; nor did he send any nominee to the meeting [it was found that he was out of station and hence, for almost 10 days, the hall had no gardening secretary!!]. The Wardens and the house took serious cognizance of the issue. The Wardens advised the Gardening Secretary to meet them after he arrives.