

**Indian Institute of Technology, Kanpur**  
**Office of the Dean of Infrastructure and Planning**

DOIP/IITK/2022/OO-29-04-1

Date: 29/04/2022

OFFICE ORDER

**Subject: Facilitating the timely execution of projects**

In addition to the responsibilities mentioned in the Office Order DOIP/IITK/2021/OO-02 dated 20-09-2021, the Zone In Charge (ZIC) must upload the required documents at <http://doip.iitk.ac.in/> as shown in table below on a timely basis for the smooth execution of the project.

Form	Responsibilities
104N, 104J, 104T/104TA/104TB/104TQ, 105S, 105C, 107C	ZIC

This Office Order supercedes earlier OO in this regards and is issued with the approval of Competent Authority. This is applicable with immediate effect.

This is for the necessary information to all concerned.



Dean, Infrastructure and Planning

Copy to:

1. Director
2. Dy. Director
3. Registrar
4. Jt. Registrar, F & A
5. SE, IWD
6. Web master - for circulation among all concerned