

Indian Institute of Technology, Kanpur
Office of the Dean of Infrastructure and Planning

21 APR 2016
694

DOIP/IITK/2015-16/
Date: 22/01/2016

Minutes of the first meeting of the committee constituted to recommend guidelines to the Institute for implementing provision of COTPA Act 2003.

The committee constituted by competent authority met on 20.1.20156 at 4.00 pm in Room no. FB 212. Following were present:

- | | |
|------------------------------|-----------------------------|
| 1. Prof. Onkar Dikshit | Chairman |
| 2. Prof. Debopam Das | Member |
| 3. Prof. Shalabh | Member |
| 4. Prof. Braj Bhushan | Member |
| 5. Dr. V.P. Singh | Member |
| 6. Dr. Shailendra Kishore | Health Centre |
| 7. Mr. Ramanuj Katiyar | ISCC Member |
| 8. Mr. Gautam Pratap Singh | President Students Gymkhana |
| 9. Prof. Samit Ray Chaudhuri | Special Invitee |

The Chairman apprised members regarding various provisions of latest COTPA Act. On the basis of broad guidelines contained in COTPA Act, the Institute authorities, faculty, staff and students need to be sensitized and motivated to take up tobacco control activities and enforce these in the Institute. On the basis of detailed deliberations, the committee made following recommendations:

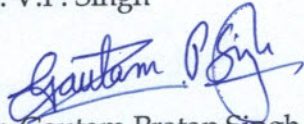
1. The Head, Health Centre is proposed as the nodal officer on this issue to coordinate with city administration.
2. The Chairman, CEMMC should sent a strong advisory to all commercial establishments, all shops in shopping centres, hostel canteens, etc. that no sale of tobacco product is permitted.
3. Display notices / Boards on all entrances of all halls, all entry gates of Academic area, VH, VH extension, HC, Old SAC, New SAC, Outreach Center and Auditorium, Library, all schools, sports complexes, canteens and bus stops, etc. The Chairman Signage committee is requested to advise design and placement of display notices/boards at suitable locations. However, the signage should follow guidelines of COTPA provision in terms of content and size and should preferably be bilingual. At IIT main gate, a display board should be set up indicating that no sale of tobacco product is permitted inside the institute premises. IWD's help, if needed, may be taken.

Onkar Dikshit

4. Warden in-charge of each hall is recommended to act as the nodal officer of that hostel. The Chairman, CEMMC and the Chairman, SPEC are recommended to act as nodal officers for all commercial establishment and sports complexes respectively. DR (Admin) is recommended to act as the nodal officer for the Academic Area.
5. The latest copy of COTPA Act may be uploaded at the DOIP Website. The Committee will also identify locations for DSR (designated smoking rooms) in the campus. A few possible locations for DSRs could be near Southern block/CCD canteen, Staff canteen near Chemical Engineering lab, VH area.



Dr. V.P. Singh



Mr. Gautam Pratap Singh



Prof. Debopam Das



Dr. Shailendra Kishore



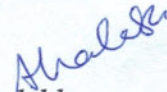
Prof. Braj Bhushan



Prof. Onkar Dikshit



Mr. Ramanuj Katiyar



Prof. Shalabh

Submitted for kind perusal & approval pl.



Deputy Director Chaturvedi. 29/4/16

Minutes of both the meetings may please be uploaded on DOIP site, once they are approved.

Director

Approved  29.4.16